



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

July 30, 2003

David Powdrell, Treasurer
Friends of Lois Capps
P.O. Box 23940
Santa Barbara, CA 93121

Response Due Date:
August 29, 2003

Identification Number: C00331389

Reference: July Quarterly Report (4/1/03-6/30/03)

Dear Mr. Powdrell:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Line 1 of FEC Form 3Z-1 discloses \$500.00 in gross receipts for the Primary Election and -0- in gross receipts for the General Election. Gross receipts includes all receipts disclosed on Lines 11, 12, 13, 14 and 15 of the Detailed Summary Page by all of the candidate's authorized committees. However, information provided on this report and in prior reports discloses additional activity that should be included in this total. Please correct this discrepancy and file an amendment to your report. (11 CFR §104.19(b))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather